TRAINING GUIDE · PILOT BETA

Plan Takeoff

Measure plans and build estimates in minutes

Plan Takeoff turns your PDF or image plans into accurate quantities — square feet, linear feet and counts — and sends them straight into a draft estimate. No separate takeoff software, no retyping.

Who can use it

Owners, admins and office users on Pilot accounts. Field users never see it. Takeoff is in private beta and will launch as the Takeoff plan ($249/month) once accuracy is proven.

The 4-step workflow

1
Upload
Add a plan PDF or image to the job.

2
Scale
Calibrate on a known dimension.

3
Measure
Areas, lengths and counts.

4
Estimate
Push quantities to a draft estimate.

Step 1 & 2 — Upload and set the scale

1 Open the job

Go to Jobs, open the job, and tap the Takeoff tab.

2 Upload plan

Tap Upload plan and choose a PDF (first page) or PNG/JPG, up to 30 MB. Upload one sheet per file and switch with the sheet picker.

3 Tap Set scale

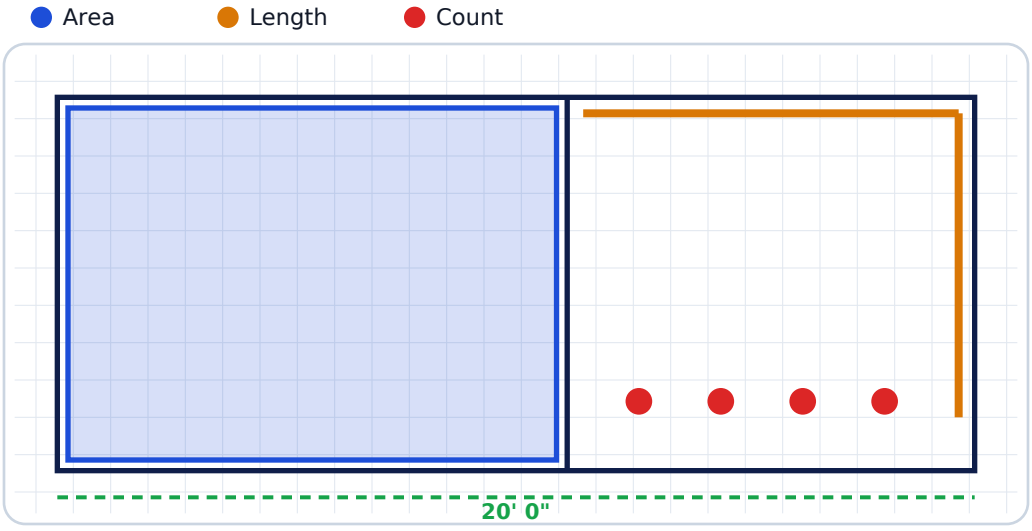
Click both ends of a dimension you know — e.g. a 20 ft dimension line.

4 Enter the real length

Type the length in feet and tap Save scale. The scale shows above the plan.

★ Accuracy tip

Calibrate on the longest known dimension on the sheet and zoom in before clicking its ends. A wrong scale makes every measurement wrong. Changing the scale re-measures existing shapes automatically.

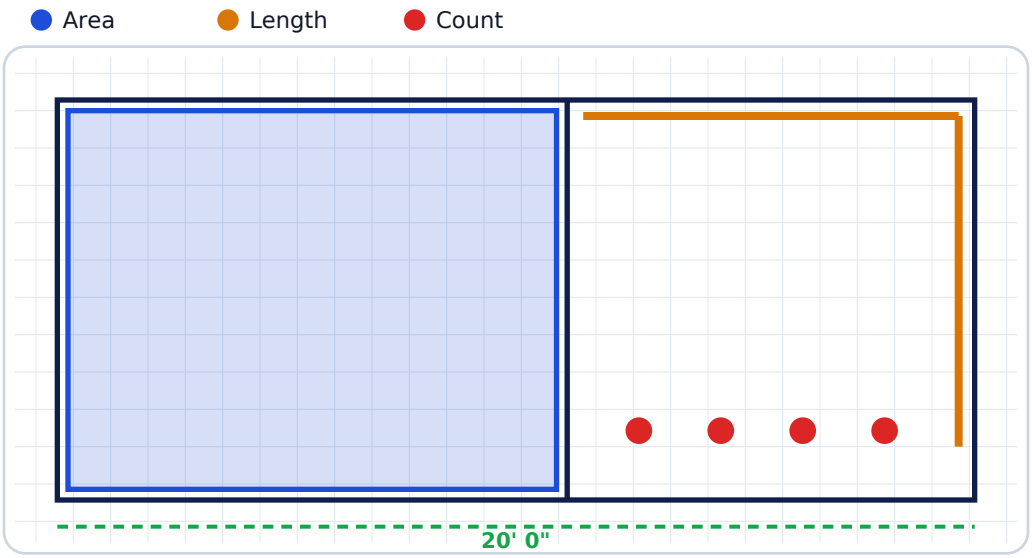


Step 3 — Measure

Area (SF)	Click each corner of a room, roof plane or slab, then tap Finish. Square feet are calculated from the shape.
Length (LF)	Click along a wall, trim run, fence or pipe. Each click adds a segment. Tap Finish for total linear feet.
Count (EA)	Click each outlet, fixture, door or window. Every dot counts as one each.

Helpful controls

- Type a label first (e.g. Kitchen floor) so it reads well in the estimate.
- Undo removes the last point; Clear starts the shape over.
- Zoom +/− for precise clicks; Pan to scroll without adding points.
- Delete any saved measurement from the list on the right.



Step 4 — Push to estimate

1. **Create a draft estimate**
   On the job, create an estimate in Draft.

2. **Tick measurements**
   In the Takeoff tab, check the measurements you want.

3. **Choose and add**
   Pick the draft estimate and tap Add to estimate.

4. **Price it**
   Open the estimate and enter unit costs. Takeoff never invents prices.

Accuracy & beta feedback

Results depend on a correct scale and drawings that are printed to scale. Always double-check critical quantities against dimensions on the plans. Found a variance? Email support@jobledgerhq.com with the job, sheet and expected value — it helps us reach 99.9% accuracy.

Need help? Tap Ask in the app — try “How do I set the scale in Takeoff?” — or open More → Help.